

I INVITATION FOR TENDERING

1. Purchase subject

„HIP Petrohemija“ d.o.o. Pančevo, Spoljnostarčevačka Street 82, 26000 Pančevo („Orderer“) has initiated the procedure for purchase of:

Feasibility study "Installation of cyclones and filters on the QO system" according to the project task No. 50.0-O-008-22 rev.1 of 17 May 2022.

Regarding that, the Orderer invites bidders to submit written tender in accordance with the invitation for tendering.

Tender has to be completely prepared in accordance with the invitation for tender submission.

The Orderer reserves the right to withdraw from the selection, suspend or cancel the procurement procedure at any time during the procurement procedure, without the obligation to compensate any damage to the bidders.

2. Offer Submission

The Bidder has to submit offer in written form.

Tender is created in a way that the Bidder writes down the required data in the form that is an integral part of Tender Documentation. It is preferable that all the documents submitted in the tender are wrapped with tape as a whole and sealed, so that individual sheets i.e. enclosures cannot be put into, removed or replaced afterwards, and in order not to visibly damage sheets or stamp.

Tender has to be created on a taken form that is an integral part of Tender Documentation. Tender has to be clear and unambiguous, typed or written in indelible ink, and also verified with the stamp and signature of an authorised entity of the Bidder.

Tender is considered timely when it reaches the Orderer not later than:

August 19. 2022. by 12 o'clock in the afternoon in local time.

The Bidder submits tender in person or by mail. If the Bidder submits tender by mail, it has to make sure that it gets to the Orderer by the specified date and time.

Tenders are submitted in a sealed envelope, to the address:

«HIP PETROHEMIJA» d.o.o. Pancevo

Cabinet of Director

Spoljnostarcevaccka Street 82

26000 Pancevo

The envelope containing tender must have the label:

"Tender for purchase of: 78/22 Feasibility study "Installation of cyclones and filters on the QO system" according to the project task - DO NOT OPEN – IT CAN BE OPENED ONLY IN THE PRESENCE OF THE COMMISSION".

On the back side of the envelope, the exact name, address and the phone of the bidder have to be written.

Tender of a Bidder which is not submitted to the Orderer by the specified date and time is considered untimely. Untimely tenders will be dismissed and not taken into consideration, and, after the procedure of tender opening, they will be returned, unsealed, to the bidder, with a note that they have been untimely submitted.

3. Opening of tenders

Opening of tenders will be done in the presence of the commission for purchase and without the presence of bidders.

Opening of tenders is done in two phases:

Opening of technical tenders is done in the presence of Commission for Purchase and after the deadline for tender submission i.e. on **August 19. 2022.** at 13 o'clock in the afternoon.

Opening of commercial tenders will be done in the premises of the Orderer, in the presence of the Commission for Purchase.

After the opening of commercial tenders, the Procurement Commission will rank the bids and select the most favorable bid.

4. Commercial negotiations

Commercial negotiations, with the most favorable bidder, are performed by the procurement commission.

5. Notification on commission's decision

Notification on made decision of the commission will be released on the internet presentation of HIP-Petrohemija d.o.o. in the part concerning purchases.

Bidders can have the insight into the decision of the purchase commission within five working days from the day of decision release.

6. Communication

All additional information concerning this Invitation for tendering bidders can request exclusively in a written form or by e-mail 6 days before expiration of the term for submission of offers the latest. Additional information and explanations by phone are not allowed and they will be considered as they have not been given.

7. Requirement referring to consent of the Ministry of Economy Commission for Granting Permissions

The procedure of **HIP-Petrohemija d.o.o. Pancevo** privatization has been started and is carried out in accordance with the Law on Privatization provisions (Official gazette: „Sl. glasnik RS“ Nos. 83/2014, 46/2015, 112/2015 and 20/2016 authentic interpretation).

Pursuant to Article 93 of the Law on Privatization, HIP-Petrohemija d.o.o. Pancevo, as being the subject of privatization shall not, without consent of the Commission for Granting Permissions of the Ministry of Economy, render decision referred to in Article 11 of the Decree on the Procedure and Method of Restructuring of Privatization Entities (Official gazette: „Sl. glasnik RS Nos. 52/05, 96/08, 98/09, 44/13 and 59/13), which among other issues refers to the disposal of real property (Article 11, Par. 1 Item 1).

In that respect, a Purchasing Contract shall be executed with the most favourable bidder only after the Commission for Granting Permissions of the Ministry of Economy brings a decision giving its consent for the subject purchase. In the case of refusal of the Commission for Granting Permission of the Ministry of Economy to give its consent for the subject purchase, the Orderer bears no responsibility of any kind whatsoever including real damage, lost profit, or any other damage which the bidder may be suffered from in spite of the fact that the bidder has been warned of the possibility of damage occurrence.

Issuing the public invitation and carrying out the bidding procedure make no obligation for the Orderer to sign a Contract.

Contact person:

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Best regards,

Procurement Committee, Chair

Mirjana Panzalović

Pančevo, July 21. 2022.